

Borrower Address:

## Commercial Broker – Application Details and Checklist Small Business (SME) Secured Commercial Loans up to \$3m

This form is to be used by accredited brokers of BankSA – Commercial Broker as the first step to referring a deal. Once completed, please scan and e-mail to your local Business Development Manager.

Broker Name:		Broker Mobile:	
Commercial Accreditation I	:	Broker Email:	
Borrower Name(s):			

Purpose of Funding	Requirement (\$)
1.	1.
2.	2.
3.	3.
Type of Facilities	Repayment Basis (IO or P&I)
Type of Facilities 1.	Repayment Basis (IO or P&I) 1.
1	1

Securities Offered	Market Value/Amount (\$)
Property (specify Freehold or Leasehold)	
1.	1.
2.	2.
3.	3.
Directors/Guarantors (Personal or Company)	
1.	3.
2	

Additional Products (please indicate additional cross sale products the customer is looking to discuss/review or establish)			
<ul> <li>Business Transaction Account</li> <li>Asset or Equipment Finance</li> <li>Merchant Facilities</li> <li>Other (please specify):</li> </ul>	Business Credit Card         Trade or Cashflow Finance         Personal Banking Facilities - Personal Accounts/Term Deposit/Home Loan		
Borrower's Industry			
Loan to Value Ratio (LVR %) New Loan or Refinance			
Bank/Funder to be Refinanced			
Existing BankSA/ St.George/ Bank of Melbourne/ Westpac customer, type of relationship (retail, commercial, wealth) and which facilities currently utilising?			

Have you referred to other lenders?	
Retainer or Mandate Fee negotiated? (Y/N)	

Pricing expectation if known	
Borrower Rate / Margin	
Facility Establishment Fee (\$)	

## **Minimum Documents Required**

- Business Lending Application with accompanying Asset and Liability Statement
- Financial Statements and Tax Returns (last 2 years) including Profit & Loss, Balance Sheets
- Personal Tax Returns (last 2 years)
- Bank Statements (last 3 months) Trading and Loan Accounts
- Tax Portals (last 12 months) GST and Income
  - Background information on company and directors
  - **Corporate structure** provide details if associated entities exist
- Borrower's contribution evidence
- **AML** for each individual borrower & guarantor (100 points ID)
- For refinances Loan Account Statements or equivalent (6 months)
- ☐ If purchasing property Copy of Contract of Sale required
- Home Loan Application (where applicable) signed

## **Acknowledgments**

- I hereby submit the following application to BankSA for approval.
- I enclose the above minimum information in support of the loan application.
- I understand that the bank can only start assessing the loan application once the minimum requirements above are provided.
- I understand that additional supporting information may be requested once the loan assessment is underway.

## **Supporting Comments:**

X

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Broker signature

Date

Once completed, please scan and e-mail to your local Business Development Manager.

For Internal and Broker Use Only