

INFORMATION REQUIRED

Certifiers must complete the reverse of this form and certify legible copies of either:

- One document from Group 1.
- or
- One document from Group 2 and one other document from Group 3.

GROUP 1 – PRIMARY PHOTOGRAPHIC IDENTIFICATION DOCUMENTS

- Australian Passport (current or expired less than 2 years).
- Foreign Passport issued by a foreign government, the United Nations or an agency of the United Nations.
- Foreign Travel document issued by a foreign government, the United Nations or an agency of the United Nations.
- Australian licence/permit.
- Foreign driver's licence which contains a photograph.
- Proof of age card issued by State or Territory.
- National Identity card issued by a foreign government, the United Nations or an agency of the United Nations.

GROUP 2 – PRIMARY NON PHOTOGRAPHIC IDENTIFICATION DOCUMENTS

- Australian Birth Certificate or extract.
- Foreign Birth Certificate.
- Citizenship Certificate - Australian.
- Citizenship Certificate - Foreign.
- Centrelink Pension Card.

GROUP 3 – SECONDARY IDENTIFICATION DOCUMENTS

- Notice of Financial Benefits issued by a Commonwealth or State/Territory Department (less than 12 months old).
- Notice issued by the Australian Taxation Office (Issued in the last 12 months).
- Notice issued by a Local Government Body or Utilities Provider (less than 3 months old).
- Foreign driver's licence which does not contain a photograph.
- Department of Veteran's Affairs pension card.
- Tenancy/lease agreement (must be current).
- Medicare Card.
- Australian Marriage Certificate.
- Student ID card issued by an Australian tertiary institution (TAFE or University).
- Notice issued by the principal of a school (less than 3 months old, must include the name of the customer, residential address, period of school attendance & be issued on a school letterhead).
- A current card issued under Commonwealth, State or Territory law for the purpose of identification for a government service or as a licence.

SPECIAL PROVISIONS

For Refugees only, either of the following documents:

- Certificate of Identity issued by the Australian Government.

- Convention Travel Document (Titre de Voyage or equivalent) issued by the Australian Government.

DETAILS AND SIGNATURE OF INDIVIDUAL TO BE IDENTIFIED

CIS No. (if known)

Account Number (if known)

Account Name

Individual (name in full)

Individual's Signature

Are you known by any other names?

 yes no

If yes please specify

CERTIFIER'S DETAILS AND DECLARATION

Note to Certifier: Please ensure copies are legible and record the following on each copy of the identification provided. "This is a true copy of an original or certified copy document provided"; then print and sign your name, date and Qualification

No. (if applicable) and also provide your details below so that we may contact you if necessary to confirm this information.

Certifier's Declaration

I certify that:

1. The person named above signed this form in my presence.
2. I sighted originals of the documents noted on reverse of form.
3. I am satisfied that the documents produced were genuine and that to the best of my knowledge they confirm the name, address and/or date of birth of the person named above.

Category No. of acceptable certifier (see list below)

Qualification No. (if applicable)

Full Name of Certifier

Title

First Name

Family Name

Residential Address – *PO Box not allowed*

Daytime Contact Number

Country Code

Area Code

Number

Signature

PRIVACY STATEMENT

Our privacy policy is available at banksa.com.au or by calling 13 13 76 and covers how we handle your personal information.

CATEGORIES OF ACCEPTABLE CERTIFIERS

1. A person enrolled on the Roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described).
 2. A judge of a court.
 3. A magistrate.
 4. A chief executive officer of a Commonwealth court.
 5. A registrar or deputy registrar of a court.
 6. A notary public (for the purposes of the Statutory Declaration Regulations 1993).
 7. A police officer.
 8. An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955).
 9. A member of the Institute of Chartered Accountants in Australia, CPA Australia or the Institute of Public Accountants with two or more years of continuous membership.
 10. An officer with two or more years of continuous service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993).
 11. A Justice of the Peace.
 12. An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public.
 13. A permanent employee of the Australian Postal Corporation with two or more years of continuous service who is employed in an office supplying postal services to the public.
 14. A finance company officer with two or more years of continuous service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993).
 15. An officer with, or authorised representative of, a holder of an Australian financial services licence, having two or more years of continuous service with one or more licensees.
 16. Any person specifically appointed as our agent to certify identity.
 17. A Commissioner of Declarations.
 18. A Commissioner of Affidavits.
- Note: Non-residents – certification by the following acceptable certifiers – categories numbered 2, 3, 5, 6, 17 and 18 as equivalent within the certifier's country of residence.

Employee Name

Employee No.

Branch Name

Branch No.

Signature