

File Details

Clas ref

Loan account number

Atoms ref

Applicant's name

Document type

PAYG / Pension complete section 1

Self-Employed complete section 2

Rental Income complete section 3

Funds to complete / own contribution validation complete section 4

Document Language:

Your Details

I certify:

- I am fluent in the language of the submitted supporting documents **or** have supplied an English translation prepared by an accredited NAATI translator.
- Foreign income documents provided have been summarised in sections 1, 2, 3 or 4 below.

Lender / Originator name:

Contact number:

Employee / Broker number:

Signature:

Date:

 / /

Branch name:

State:

Branch number:

Section 1 – Salary/Wage/Pension Income

State currency listed on documents (eg Chinese Yuan)		<input type="text"/>
<p>Tick <input type="checkbox"/> foreign language documents provided.</p> <p>Note: Must be in terms of Income Verification Matrix CLM 8.1</p> <p>If there are inconsistencies between the documentation provided, use the lowest income figure from the bank statement (refer to CLM 9.4 for additional information).</p>	<input type="checkbox"/> Australian Citizens or Approved Permanent or Temporary visas or Non-residents <input type="checkbox"/> In all cases (Salary or Wage): minimum of 3 months consistent salary credits into a bank account and <input type="checkbox"/> Last 2 payslips or <input type="checkbox"/> YTD pay slip (covering last 2 pay cycles) <input type="checkbox"/> Pension: Government letter confirming benefits and minimum of 3 months consistent pension credits into a bank account <input type="checkbox"/> Other documents (please specify) <input type="text"/>	
Gross base Foreign amount and payment frequency ie weekly/fortnightly/monthly	\$	<input type="text"/> and frequency <input type="text"/>
<p>Exchange rate</p> <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from St George site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	<p>Rate <input type="text"/></p> <p>Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate.</p> <p>Rate <input type="text"/></p> <p>Note: Refer to Non-resident lending policy CLM 9.1 for approved countries list</p>	
Date of currency conversion		<input type="text"/> / <input type="text"/> / <input type="text"/>
AUD gross base amount	AUD \$	<input type="text"/> and frequency <input type="text"/>

Section 2 – Self- Employed

State currency listed on documents (eg Chinese Yuan)

Tick foreign language documents provided. **Note:** Must be in terms of Income Verification Matrix CLM 8.1

- Personal tax returns for all applicants **and**
- Partnership tax returns **and**
- Trust or company tax returns and Financial Statements (including Profit and Loss Accounts and Balance Sheets)
- Other documents (please specify)

Gross Foreign amount and payment frequency ie weekly/fortnightly/monthly	\$ _____ and frequency _____
Exchange rate <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from St George site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	Rate _____ Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate. Rate _____ Note: Refer to Non-Resident lending policy CLM 9.1 for approved countries
Date of currency conversion	____ / ____ / ____
AUD gross amount	AUD \$ _____ and frequency _____

Section 3 – Rental Income

State currency listed on documents (eg Chinese Yuan)

Tick foreign language documents provided.

- Minimum of 6 months bank account statements
- Other documents (please specify)

Gross Foreign amount and payment frequency ie weekly/fortnightly/monthly	\$ _____ and frequency _____
Exchange rate <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from St George site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	Rate _____ Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate. Rate _____ Note: Refer to Non-Resident lending policy CLM 9.1 for approved countries
Date of currency conversion	____ / ____ / ____
AUD gross amount	AUD \$ _____ and frequency _____

Section 4 – Funds to complete / own contribution validation

Where applicants are assessed as Non-residents bank statements must be provided regarding “funds to complete”. Refer to CLM 9.1 for the Definition of non-resident individual.

State currency listed on documents (eg Chinese Yuan)	
Funds to complete or own contribution	AUD\$
Gross Foreign amount	
<p>Tick <input type="checkbox"/> foreign language documents provided.</p> <p>Note: If the Bank statements provided are not in the name of the applicant(s) lenders are to establish who is the account holder and their relationship to the applicant. The file will require referral to MCT for consideration.</p>	<p><input type="checkbox"/> Bank statements in applicants name</p> <hr/> <p><input type="checkbox"/> Other documents (please specify).</p> <hr/>
<p>Exchange rate</p> <ul style="list-style-type: none"> Use “Foreign exchange calculator” via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from St George site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	<p>Rate <input type="text"/></p> <p>Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate.</p> <p>Rate <input type="text"/></p> <p>Note: Refer to Non-resident lending policy CLM 9.1 for approved countries list</p>
Date of currency conversion	<input type="text"/> / <input type="text"/> / <input type="text"/>
<p>AUD gross amount</p> <p>Note: must be the same or greater than the funds to complete or own contribution listed at the top of this section.</p>	AUD\$

Note: The Translation Checklist is certified by the person who translates the supporting documents and/or completes the currency conversion.

If the documents are in English, but list a foreign currency the person who completes the currency conversion will complete the Translation Checklist.