

# Australian Embassy/High Commission/Consulate Identity/ Witnessing Certification

"I, \_\_\_\_\_ [full name of authorised employee  
/consular or diplomatic officer]

of \_\_\_\_\_ [Australian Embassy/High  
Commission/Consulate]

being an authorised employee/consular or diplomatic officer within the meaning of the *Section 3 of the Consular Fees Act 1955* hereby certify that:

(a) the identification/witnessing relates to

\_\_\_\_\_ [full name of the person being identified] ('the person being identified'); and

(b) the verification of identity/witnessing was carried out on \_\_\_\_\_ [date]; and

(c) the original current identification documents as listed below were produced to me and copies of these documents signed, dated and endorsed by me as true copies were provided to the person being identified; and

(d) the verification of identity/witnessing was conducted in accordance with the Department of Foreign Affairs and Trade policy for verification of identity, witnessing signatures on documents and making of endorsed copies and in response to the written instructions provided by either the Australian Legal Practitioner, Law Practice, Licensed Conveyancer or mortgagee of the person being identified; and

(e) the person being identified was physically present for the verification of identity and the witnessing of the document(s) listed at paragraph (g); and

(f) I am not a party to the transaction; and

(g) I witnessed the person being identified execute the following document(s)

\_\_\_\_\_ (eg, Client Authorisation, transfer of land, mortgage of land etc); and

(h) this signed, dated and endorsed certification; the signed, dated and endorsed copy identity documents (listed below); and the witnessed document(s) listed in paragraph (g); were returned to the person being identified.

\_\_\_\_\_  
Signature of authorised employee/consular or diplomatic officer

List of identification documents produced (see (c) above):

Post Stamp

Description of identity documents produced and endorsed